

MINUTES
COMMUNITY REDEVELOPMENT AGENCY (CRA)

August 28, 2002 - 7:30 P.M.

535 Park Avenue

Mayor Castro called the meeting to order at 7:30 p.m. The following were present; Mayor Castro, Vice Mayor Balius, Commissioner Longtin, Commissioner Otterson, Jerry Foland, and Patricia Plasket. Also present were Town Manager Jason Nunemaker, Town Clerk Carol Simpkins, Town Attorney Thomas Baird. Commissioner Garretson was absent.

Mayor Castro led the pledge of allegiance.

Motion: Vice Mayor Balius made a motion to approve the agenda. The motion was seconded by Commissioner Otterson and passed 6-0.

Motion: Board member Patricia Plasket made a motion to approve the minutes of March 26, and May 29, 2002. Seconded by Vice Mayor Balius.

Vote on motion

Board Member	YES	NO	OTHER
Mayor Castro	X		
Vice Mayor Balius	X		
Commissioner Longtin	X		
Commissioner Otterson	X		
Commissioner Garretson			Absent
Board Member Foland	X		
Board Member Plasket	X		

Motion passed 6 to 0

Jason Nunemaker, Town Manager discussed the budget for the new year. He estimates that there will be \$77,661 in the CRA Fund. The Town should receive \$31,000 in November or December. He explained that the two items on the agenda are related to the budget, the grants and promotional items.

The Board decided to discuss the rest of the agenda and then return to the budget discussion.

Mr. Nunemaker said that he felt that having a \$5,000 grant to be used for facade, parking or landscaping would give the Town the most visual impact for the money. He suggested that the grant program be started with \$25,000 and not more than \$50,000.

Mayor Castro would like to see a need demonstrated. The Manager stated that he would like to see the grant used as an incentive to come to the area and improve it. Board member Plasket agreed with the idea.

Board member Plasket stated that she felt that there were people in the Town that did not have the need but needed the little extra push that the grant would offer. She would not like to see the demonstrated need overshadow that person.

Suggested Grant Criteria

Curbside appearance	30%
Demonstrated need (can not be subjective)	10%
Benefit to Town	
Different rules for residential and business	

Board member Jerry Foland does not feel that the taxpayer money should not be used to help current business people who have a failing business. It should be used to attract new businesses.

Commissioner Longtin suggested that the board members visit Delray Beach.

The Board stated that only 25% of the money available should go to the CRA grants (\$20,000) and they should be matching grants up to 50%.

Board member Plasket asked for an explanation of the item 49100 (\$28,400) for education and training. The Finance Director was directed to bring back the explanation to the next meeting.

Hoa Hoang, Assistant to the Town Manager gave a presentation on the types and cost of the Buffer Wall and Jason Nunemaker explained the differences in the types.

The Board suggested the solid wall and that there be some type of hedge along the wall. They also requested the price difference between an eight foot wall and a seven foot wall. Mr. Nunemaker stated that they can also look at architectural designs to break up the look of the wall instead of hedges since they would need maintenance.

Board member Jerry Foland suggested that the entire wall be built at one time and funded with a bond issue that will be assessed to the property owners. The Board directed the Manager to look at the funding sources.

Mayor Castro stated that they had already funded the Oktoberfest with \$1,000. Dale Dougherty, Director of Community Affairs explained that other merchants from downtown are starting to help fund the Oktoberfest. Vice Mayor Balius requested that a full accounting of the cost of putting on a festival or flea market be done and brought back to the Board.

The \$1,000 pays for the advertising, port-a-lets and light towers plus insurance cover for the Oktoberfest.

It was requested that the Town bus be used to transport people from the Mizerak Billiard Tournament to sites in the area.

Commissioner Longtin stated that it would be nice if the Town could help Mizeraks with lighting.

Motion: Commissioner Otterson made a motion to fund Mizeraks with \$2,000, seconded by Board member Plasket.

Vote on motion

Board Member	YES	NO	OTHER
Mayor Castro		X	
Vice Mayor Balius	X		
Commissioner Longtin	X		
Commissioner Otterson	X		
Commissioner Garretson			Absent
Board Member Foland		X	
Board Member Plasket		X	

Motion tied 3 to 3

Motion: Board member Plasket made a motion to fund Mizeraks with \$1,000, seconded by Commissioner Longtin.

Vote on motion

Board Member	YES	NO	OTHER
Mayor Castro	X		
Vice Mayor Balius	X		
Commissioner Longtin	X		
Commissioner Otterson	X		
Commissioner Garretson		Absent	
Board Member Foland		X	
Board Member Plasket	X		

Motion passed 5 to 1

Motion: Vice Mayor Balius made a motion to fund the flea markets with \$4,000, seconded by Mayor Castro.

Vote on motion

Board Member	YES	NO	OTHER
Mayor Castro	X		
Vice Mayor Balius	X		
Commissioner Longtin		X	
Commissioner Otterson		X	
Commissioner Garretson			Absent
Board Member Foland		X	
Board Member Plasket	X		

Motion tied 3 to 3

Flea Market item to be brought back to next meeting with the complete figures of the Towns cost. This is to include the total cost of the Town employees, including overtime and the like and is not to be brought back without it.

With no further business to come before the CRA, the meeting was adjourned at 8:58 PM.

Paul Castro

Mayor Paul Castro

Carol Simpkins

Carol Simpkins, Town Clerk

Approved on October 23, 2002